

ANNOUNCEMENT FOR FOREIGN NATIONAL INTERNSHIP OPPORTUNITIES WITH THE U.S. MISSION IN CASABLANCA

Announcement number: 04-16

PAS Dar America Intern

OFFICE/LOCATION: Public Affairs Section, Dar America -Casablanca

WORK HOURS: 20-40 hours per week (flexible days/hours)

STARTING DATE: a) Summer session: June 2016
b) Fall session: September 2016

DURATION: 3-5 months

CLOSING DATE: Friday, April 22, 2016

OPEN TO: Moroccan or other Non-U.S. Citizen students, with a valid permanent residence permit for Morocco, who are enrolled not less than half-time at the Universities, schools, institutes in Morocco. Students must **be at least 18 years**.

Public Affairs Section is seeking eligible and qualified applicants for two intern positions; one will be filled in summer and the second one in fall session.

BASIC FUNCTION:

100% - (S)he will work with the Dar America Team in developing, promoting, executing and documenting U.S. Mission funded education, cultural, exchange and alumni activities and events, focusing on Dar America's outreach to the general public. The incumbent will also assist with promoting and documenting the work of the U.S. Consulate in Casablanca. The Dar America Intern will assist in the coordination, promotion and documentation of a wide range of U.S. Embassy programs. Under the direct supervision of the Public Affairs Officer (PAO) in Casablanca, the incumbent will implement, promote and document cultural and education outreach initiatives using traditional and multi-media communication tools. (S)he will be a member of the Dar America Team but will be expected to work closely with the social media coordinator in developing content for U.S. Embassy outreach (e.g. Facebook, Twitter, YouTube) and exploring new approaches to delivering information on U.S. Embassy-funded cultural, education, exchange and alumni programs via video chats, podcasts, RSS feeds, wikis, etc. The intern will also be responsible for conceiving, producing and editing visual content that highlight the U.S. Embassy's cultural, education, exchange and alumni programs, for placement on new media and Web-based platforms.

QUALIFICATIONS REQUIRED:

Education/Background – At least two (2) years coursework in international relations, business, public relations, graphic design or related fields.

Language Proficiency: Level III (fluent) in both spoken and written English, Level IV spoken and written French, and Level IV spoken and written Arabic.

Skills and Abilities: Strong oral and written communication skills, capacity to understand complex projects that involve multiple steps and the use of social media platforms; ability to prioritize competing work duties to meet changing program requirements; ability to work independently with minimum supervision as well as with a team.

APPLICATION PROCEDURES:

Application language is English. Interested applicants should submit:

- The completed form [Application for Internship](#). (specifying the period of internship whether **Summer** or **Fall**)
- A Statement of Interest describing the applicant's objectives and motivations in seeking internship with the US Mission.
- A copy of academic standing
- A written permission from educational institution
- Documentation of legal residency in Morocco

SUBMIT APPLICATION TO:

- a) By mail to: Human Resources Office
Attention: Foreign National Student Intern Program
Address: American Embassy, B.P. 120, Rabat, Morocco
- b) By e-mail : RecruitmentRABAT@state.gov

Telephone: (212)537-63-73-26